



## **TERMS OF REFERENCE FOR HIRING THREE (3) VALUERS IN AUCTIONING REGULATED BY THE REGISTRAR GENERAL**

**Tender title:** Hiring three (3) valuers in auctioning regulated by the Registrar General

**Tender at:** COPEDU PLC

**Tender Deadline:** 17<sup>th</sup> August 2021

### **ORGANIZATION ADDRESS**

**Organization's name:** COPEDU PLC

**Address:** located on African union Avenue, Kicukiro

**Telephone:** 0252570143/0252570149 Hotline: 2012

**Email:** info@copeduplc.rw

**Website:** www.copeduplc.rw

**Postal Address** P. O. Box 4053 KIGALI

### **1. BACKGROUND**

COPEDU PLC is a commercial company limited by shares, which provides savings and loans services to its clients. It has been registered as a commercial company at the office of the Registrar General since January 21, 2013 and authorized by the National Bank of Rwanda to carry out Micro Finance activities

#### **1.1 Vision of COPEDU PLC**

“To be a reference bank for women in Africa.”

#### **1.2 Mission**

To provide inclusive financial services for a Socio-Economic Development of its clientele especially for women.”

### **2. PURPOSE OF THE ASSIGNMENT**

The purpose of this assignment is to give value to assets under auction processes regulated by Registrar General.

### **3. SCOPE OF THE ASSIGNMENT**

The assignment concerns all assets under auction processes regulated by the Registrar General registered as collateral to loans provided by COPEDU PLC.

#### 4. METHODOLOGY

The methodology used will that of describing the one to be used during valuation process.

#### 5. DURATION OF THE ASSIGNMENT

The assignment includes valuation and reporting and it will be done in maximum three (3) days.

*The contract will be for one year renewable upon good performance.*

#### 6. FINANCIAL PROPOSAL

The valuer will be paid after completion of the assignment. Therefore, valuers are requested to propose in their financial proposals *the price per valuation per unit.*

#### 7. REQUIRED QUALIFICATIONS

- Being certified as real property valuer for the year 2021 by Institute of Real Property Valuers in Rwanda (IRPV) (*to be proven by a valid license/certificate*).
- Having an experience of at least one year in valuation of immovable or movable assets.
- Fluency in Kinyarwanda, French and English as reporting languages.

#### 8. EVALUATION CRITERIA

Technical proposals and financial proposal will be evaluated on the basis of:

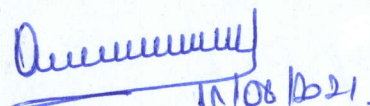
Criteria	Points
1. Being certified as real property valuer for the year 2021 by Institute of Real Property Valuers in Rwanda (IRPV) ( <i>to be proven by a valid license/certificate</i> )	30
2. Having an experience of at least of one year in valuation of immovable or movable assets	20
3. Methodological approach to carry out the assignment	30
4. Financial proposal	20

The interested individuals or companies are encouraged to apply by sending their expression of interest to COPEDU PLC email at [info@copeduplc.rw](mailto:info@copeduplc.rw) not later than **17<sup>th</sup> August 2021 at 09:00 AM.**

Done at Kigali, 10<sup>th</sup> August 2021



SAFARI MUGISHA Jean Bosco  
Acting Head of Operations



MUYANGO Raïssa  
Managing Director